



## Request for Official Transcript

Order your Transcript in person, by fax, mail, or email.

### Student Contact Information

First Name	Last Name
Student Number	Date of Birth
Street Address	City
Province	Postal Code
Contact Phone	Email

### Choose Type of Service

Service	Cost	# copies
<input type="checkbox"/> Regular (5 business days)	\$5.25 (includes GST) per copy	
<input type="checkbox"/> Same Day	\$26.25 (includes GST) per copy (This fee does not include courier charges. Courier to be arranged by requestor)	

### Choose Delivery Method

<input type="checkbox"/> Pick up at JIBC Registration Office, 715 McBride Blvd, New Westminster, BC
<input type="checkbox"/> JIBC to mail to student via Canada Post, address information as above
<input type="checkbox"/> JIBC to mail to the following organizations via Canada Post (please provide address below):

### Payment

Visa     Mastercard     Cheque     Debit/Cash (in-person only)

Credit Card Number	Expiry Date (mm/yy)
Name on Card	CVV

I hereby authorize the Justice Institute of British Columbia to release educational records as outlined below, in accordance with the JIBC Student Records Policy, and to charge me as outlined above.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

JIBC Registration Office  
715 McBride Blvd, New Westminster, BC, V3L 5T4 | Email register@jibc.ca | Fax 604.528.5653